**EXPENSES**

- **DOMESTIC VIOLENCE PROGRAMMING** $1,664,512
- **SEXUAL ASSAULT PROGRAMMING** $300,852
- **SUPPORTING SERVICES** $442,379

**REVENUE**

- **FEDERAL** $1,162,909
- **STATE & OTHER** $552,462
- **FOUNDATIONS** $128,006
- **CONTRIBUTIONS** $361,573
- **UNITED WAY** $130,984
- **CONTRIBUTED SERVICES** $132,506

**TOTAL EXPENSES** $2,387,743

**TOTAL REVENUE** $2,468,440

Program endorsements and details about First Step’s Financial Reports can be found at [http://FirstStep-MI.org/GUIDESTAR](http://FirstStep-MI.org/GUIDESTAR).

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**EXHIBIT 17**

24-HOUR LINE / CRISIS CALLS

**FIRST STEP TOUCHED THE LIVES OF 14,463 PEOPLE IN 2012-2013**

**COUNSELING / ADVOCACY**

- **15,022 FOR ADULTS**
- **1,497 FOR CHILDREN**

- **66 SANE FORENSIC EXAMS** for sexual assault survivors

- **371 PEOPLE** stepped up and volunteered for First Step

- **VIOLENCE PREVENTION Programs in schools**

- **DATE RAPES**

- **EDUCATION**

- **COALITION BUILDING**

- **SAFETY PLANNING**

- **8,223 PEOPLE** participated in First Step’s OUTREACH AND EDUCATION SESSIONS

- **24-HOUR on-call Assault Response Team responded to 247 PRIMARY and 89 SECONDARY VICTIMS**

**FOOD, CLOTHING, HOUSEHOLD GOODS**

First Step provided 16,817 items to families

**DOMESTIC VIOLENCE AND SEXUAL ASSAULT AWARENESS**

- **5,715 ADULTS**
- **525 CHILDREN**

**TOTAL NUMBER OF SURVIVORS SERVED 5,715 ADULTS 525 CHILDREN**

**FIRST STEP TOOK IN 2012-2013**

- **12.60%** in expenses
- **18.53%** in expenses
- **47.11%** in expenses
- **5.31%** in expenses
- **14.65%** in expenses
- **22.38%** in expenses
- **5.37%** in expenses
- **5.31%** in expenses
- **68.87%** in expenses
- **5.19%** in expenses

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**YEAR IN REVIEW**

Amy Youngquist
Chief Executive Officer

I am proud to have been selected as the CEO of First Step. I am excited to report many significant accomplishments by our team of talented staff, board members and volunteers this year:

- In July of 2013, we celebrated our second anniversary in our beautiful new residential facility - the Karen Wilson Smithbauer Center! We can be proud that we built a beautiful and functional place for families to heal from the trauma of domestic and sexual violence.
- Together we raised nearly $40,000 and broke ground on our new playground/healing garden. We believe play is an essential part of healing for the children who come to us for help.
- We raised funds for a resource center/garage area and pet center (APK) so that we can store donations from the community and so that our families will have a place to keep their pets on site when in shelter.
- We secured a $200,000 grant from Wayne County Edge to improve security features.
- We completed the First Step Strategic Plan for 2013-2016.
- We recruited new board members with expertise in human resources and accounting and updated the Board of Directors Manual.
- We implemented best practice upgrades to our finance department to continue to ensure excellence in stewardship and financial controls.
- We helped numerous numbers of clients secure housing and develop skills in financial empowerment and economic self-sufficiency and provided parenting education, computer classes and tutoring for survivors.
- We partnered with service clubs and businesses to run fundraising events for First Step. This keeps our fundraising costs low and provides much-needed financial resources to achieve our mission.

We must continue to work hard to ensure that all victims of abuse have resources and support available when they need it.

First Step is a family. Everyone who comes through our doors is a part of our vision to create peaceful families and safe communities. Let’s keep the positive momentum going as we move forward by supporting one another and recognizing that we are all an important piece of the puzzle.

Together we will continue to accomplish great things!

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**SERVING WAYNE COUNTY, MICHIGAN • WWW.FIRSTSTEP-MI.ORG**
First Step Programs & Services

First Step’s Mission: The mission of First Step is to eliminate both domestic and sexual violence and to provide comprehensive services to individuals and families impacted by these crimes.

WHAT MAKES FIRST STEP STAND OUT FROM OTHER COUNSELING PROGRAMS AND SHELTERS?
First Step staff members and volunteers are specially trained to assist and empower survivors of domestic violence, dating violence and sexual assault. First Step staff and volunteers are skilled experts in domestic violence, sexual assault, and trauma. They know the laws, have knowledge and experience with the dynamics of these crimes and understand the effects they have on the human spirit.

24-Hour Help Line (1-888-453-5900)
The 24-hour help line is a core service at First Step. For many, it is literally a lifeline. Specially trained First Step staff and volunteers provide crisis intervention, support, information, and safety planning to survivors who call our 24-hour help line.

Community Education
First Step believes that prevention is a key component to ending violence in our communities. First Step staff members present to schools, businesses, religious organizations, medical personnel, police officers, and civic groups. Topics range from the effects of violence on children, to dating violence, date rape drugs, domestic/sexual assault myths and facts, and community resources.

Community/Legal Response Project
First Step Community Response Project Survivor Advocates help victims who seek help in police departments and courts throughout Wayne County. In several communities, Survivor Advocates work with a designated domestic violence prosecutor and detective to respond to the crimes of domestic and sexual violence. Survivor Advocates contact the victims of these crimes just after the police report is filed. They focus on assessing lethality, making safety plans, and explaining the criminal justice process and the dynamics of domestic and sexual violence for the adults and children involved throughout the prosecution process. Referrals are also made to other First Step programs, as well as pertinent outside resources. In addition, First Step provides in-court victim advocacy and support through free legal clinics.

Domestic Violence and Sexual Assault Advocacy Programs
Individuals and families who live in the community have the opportunity to participate in one-on-one counseling and support groups. Survivors of domestic and sexual violence learn about the dynamics of abuse and how to advocate for their own resources and needs. They are given the space to discuss the emotional impact of their situations. Groups allow survivors to share their stories and find strength in connecting with others, who sometimes become life-long friends.

Nonresidential sessions are available in four sites: Plymouth, Wayne, Lincoln Park and Redford.

Temporary Emergency Housing (Shelter)
When home is no longer a safe option, First Step provides emergency, short-term housing for victims of domestic and/or sexual violence and their children. Family Advocates work with residents to assist them in meeting their goals. Residents have the opportunity to participate in vital services, such as individual and group counseling, safety planning, medical attention, housing referrals, and educational and recreational activities for children.

Other
First Step provides food, toys, clothing, birthday gifts, gift cards, books, school supplies, diapers, household goods, transportation and many of the other basic needs to help survivors in transition.

Transitional Housing
The Transitional Housing Program provides full rent subsidy and support while helping survivors build a credit history and skills to obtain and maintain permanent housing.

Information and Referrals
Providing critical information and referrals regarding housing, legal assistance, counseling, temporary emergency housing, transportation, and health care is a large part of First Step’s work.

Children’s Advocacy and Prevention Programs
Children ages 3 through 19 are provided individual, family, and group counseling sessions to overcome the effects of witnessing violence in the home and, in some cases, the effects of being victimized directly by physical or sexual abuse. First Step also recognizes the need for fun and recreation. Through volunteers and staff, First Step provides recreational activities such as field trips, craft activities, holiday celebrations, birthday parties and more for the children and adults in our program.

Assault Response
First Step staff and volunteers, on-call 24 hours a day, 365 days a year, respond to victims of domestic/sexual violence at local emergency rooms, police stations, and schools. Survivors receive immediate crisis intervention, clothing, support, safety planning, and links to First Step and other vital services.

First Step provides comprehensive services for victims of domestic and sexual violence. First Step is the only non-profit agency in out-Wayne County providing comprehensive services for victims of domestic and sexual violence.

First Step provides free and confidential programs designed to help survivors of violence overcome the lack of intervention and support, the feelings of powerlessness, isolation, physical danger and fear, and the financial, emotional and cultural barriers that victims of violence often face when seeking help.

Children ages 3 through 19 are provided prevention programs is a large part of First Step’s work. Provisioning critical information and referrals regarding housing, legal assistance, and other vital services.

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